

**UNOFFICIAL MINUTES OF THE BOARD OF EDUCATION
HIGHMORE-HARROLD SCHOOL DISTRICT 34-2
JUNE 12, 2023**

The Highmore-Harrold Board of Education met in regular session on June 12, 2023 in the Business Classroom at 7:00 p.m. Members Present: President - Jim Stephenson, Vice President – Paula Haiwick, Paul Knox, Kristi Effling, Jennifer Semmler, Derek McCloud. Members Absent: Amy Hoffman. Others Present: Superintendent/Special Education Director - Quinton Cermak, Business Manager – Stacey Hamlin, Mary Ann Morford, Morgan Bonnicksen, Rhonda Baloun, Mike Ring.

President Stephenson called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited at this time.

Motion by Knox and seconded by Effling to amend the Agenda with adding a motion to approve School COVID Protocols with no changes and a motion to direct Superintendent Cermak to seek bids for Ballpark Light Project. The motion passed.

Motion by Haiwick and seconded by Semmler to approve the Minutes of the May 8, 2023 Board Meeting. The motion passed.

Bills and Financial Reports were reviewed and approved for payment with a motion by Semmler and seconded by McCloud. The motion passed.

JUNE PAYROLL: \$212,081.24

MAY CASH REPORT: General Fund: Beginning Balance: \$144,782.27; Receipts: Local - \$895,678.72; State - \$16,672.00; Federal - \$73,418.00; Disbursements: \$199,456.21; Cash Balance: \$921,411.50; Advance Payment/Petty Cash Asset Accounts - \$7,467.72; Total Cash Account: \$928,879.22. **Capital Outlay Fund:** Beginning Balance: \$2,198,466.99; Receipts: Local - \$260,968.26; Federal - \$0.00; Disbursements: \$6,229.66; Cash Balance: \$2,453,205.59; Certificates of Deposit: \$1,439,811.44; Total Cash Account: \$3,893,017.03. **Special Education Fund:** Beginning Balance: \$666,767.11; Receipts: Local - \$151,635.54; Federal - \$39,371.00; Disbursements; \$36,295.56; Cash Balance: \$821,478.09; Certificates of Deposit: \$510,188.56; Total Cash Account: \$1,331,666.65. **Impact Aid Fund:** Beginning Balance: \$398,745.57; Receipts: Federal - \$32,753.00; Disbursements: \$0.00; Cash Balance: \$431,498.57. **School Lunch Fund:** Beginning Balance: \$68,108.31; Receipts: Local - \$7,055.51, Federal - \$4,963.08, Credits - \$1,198.95; Disbursements: \$9,139.72; Cash Balance: \$72,186.13; Advance Payment - \$3,433.95; Total Cash Account: \$75,620.08. **Internal Fund:** Beginning Balance: \$20,841.00; Receipts: Local - \$622.50; Disbursements: \$2,741.28; Ending Balance: \$18,722.22. **Custodial Fund:** Beginning Balance: \$144,374.66; Receipts: Local - \$14,256.58; Disbursements: \$20,352.08; Ending Balance: \$138,279.16.

Board Report-10003

FUND: GENERAL FUND

ACT

Tests

402.00

AGTEGRA COOPERATIVE	Round Up	257.50
ALL-AROUND GRAPHICS	Medals	355.00
AMAZON CAPITOL SERVICES	Supplies	36.75
ARAMARK	Mop/Laundry	517.16
BONNICHSEN, MORGAN	Attendance Prize Reimb.	53.59
	Patron Mileage	346.80
CAPITAL AREA REFUSE, LLC	Garbage (June)	41.84
CENTURY BUSINESS PRODUCTS, INC	Copier Maintenance	871.89
CHANDLER INC.	Windshield	455.00
CHURCHILL, MANOLIS, FREEMAN	Legal Fees	2,174.58
CITY OF HIGHMORE	Utilities	62.78
	Utilities	215.38
COLLEGE BOARD	Testing AP Exams	176.00
DAYS INN	State Golf Rooms	372.00
FOREMAN SALES AND SERVICE, Inc.	Bus Route	9,885.33
	Athletic Bussing	1,186.84
H & H PLUMBING, INC.	Bathroom Repairs	273.52
HAIWICK, PAULA	Patron Mileage	167.28
HALL OIL AND GAS CO., INC.	Propane/Motor Fuel	3,806.05
HIGH SCHOOL ACTIVITY FUND	Faulkton - Golf Entry Fee	30.00
	Broadland Golf Course - Entry Fee	75.00
	Ipswich - Track Entry Fee	75.00
	Broadland Golf Course - Entry Fee	75.00
	State Golf Per Diem	328.00
	State Track Per Diem	658.00
	SD Counseling Assoc. Conf. Fee	215.00
	Howard Wood Dues	275.00
	Guidance Counsel Conf. Fee	97.00
	Heartstart Credit	(22.43)
HIGHMORE HERALD, THE	Proceedings	242.49
HOMESTEAD BUILDING SUPPLY, INC.	Supplies	263.92
JOSTENS, INC.	Sal Medal	17.00
MASHEK FOOD CENTER	Food/Supplies	728.03
MENARD'S	Supplies	139.62
MILLER SCHOOL DISTRICT	Golf Dues	43.55
MYERS, RHONDA	Patron Mileage	428.40
NORTHWESTERN ENERGY	Electricity	146.34
	Electricity	4,111.98
PETTY CASH - POSTAGE	Postage	63.24
POPPLERS MUSIC, INC.	Vocal Supplies	11.95
RUNNINGS SUPPLY	Supplies	138.98
SD HIGH SCHOOL ACTIVITY ASSOC.	Rule Books	119.00
SHERATON HOTEL	State Track Rooms	1,474.00
WEX BANK	Motor Fuel	158.64
	GENERAL FUND TOTAL	31,550.00

FUND: CAPITAL OUTLAY

CENTURY BUSINESS PRODUCTS, INC	Copier Lease	480.02
FOREMAN SALES AND SERVICE, Inc.	Athletic Bussing (15%)	209.44
	Bus Route (15%)	1,744.47
	CAPITAL OUTLAY TOTAL	2,433.93

FUND: SPECIAL EDUCATION

ABAeCare LLC	Therapy Services (May)	3,388.00
ABO SCHOOL DISTRICT	Certified Speech Therapist (Apr-June)	3,687.24

HAND COUNTY MEMORIAL HOSPITAL	PT/OT	3,024.00
HIGH SCHOOL ACTIVITY FUND	Little Tykes - Enclosure/Frame Tube	88.34
PETTY CASH - POSTAGE	Postage	42.75
	<u>SPECIAL EDUCATION TOTAL</u>	10,230.33
 <u>FUND: FOOD SERVICE</u>		
AASBY, KARLA	Lunch Refund	2.15
ARAMARK	Mop/Laundry	129.29
BRUEGGEMAN, TOINETTE	Lunch Refund	281.65
CRAIN, CATANNA	Lunch Refund	26.70
EARTHGRAINS BAKING CO., INC.	Food	110.35
EAST SIDE JERSEY DAIRY	Milk (Supply Chain \$)	123.91
HALE, DANELLE	Lunch Refund	46.25
KNOX, PAUL	Lunch Refund	1.95
MASHEK FOOD CENTER	Food	672.10
PEOPLES, TYLER/SALLY	Lunch Refund	22.75
PERFORMANCE FOODSERVICE	Food	950.03
	Supplies	296.06
	<u>FOOD SERVICE TOTAL</u>	2,663.19
	JUNE TOTAL INVOICES	46,877.45

There were no Conflicts Disclosures at this time.

Public Input

- The Board held an open forum on Indian Policies and Procedures.

Superintendent's Report

- Year End Wrap Up:
- Open Positions:
 - Special Education Aide – open until filled;
 - 7-12 Special Education Teacher – open until filled;
 - Agricultural Sciences Teacher – open until filled;
 - Concessions – open until filled;
 - Junior High Boy's Basketball Coach – open until filled.
- Summer School and Extended School Year has started.

Business Manager's Report

- ESSER Funding Update: The total ESSER funding reimbursements for Fiscal Year 2023 was \$123,708. It is estimated the school will use the remaining \$126,129 in ESSER funding for Fiscal Year 2024.
- Business Manager Hamlin presented scenarios of Operating Transfers from Capital Outlay to General Fund and how this may affect our General Fund State Aid in the future with the potential of receiving funding from the second wind tower project going into effect in the coming years. As a result, it was suggested to not transfer anything from Capital Outlay into the General Fund. Business Manager Hamlin did suggest to transfer a total of \$10,000 into the Internal Fund to pay for the continuing cost of Pre-School and Driver's Education.

- 2023 School District Valuations: We are seeing an increase of \$13,161,641 for this upcoming year's taxable valuation for the school in the General Fund. With our previous enrollment count, our total tax request for the Capital Outlay Fund equates to \$778,671. It is estimated that a 0.00065 levy in the Special Education Fund will be sufficient for this upcoming school year based on our reserves and our current need.

The second reading of the 2023-2024 School Budget was held at this time.

Motion by Haiwick and seconded by Semmler to approve the following Operating Transfers for FY2023 Budget. The motion passed.

Operating Transfer:

General Fund to Preschool Fund = \$7,500.00;
General Fund to Driver's Ed Fund = \$2,500.00;
Capital Outlay to General Fund = \$0.00

Old Business:

Motion by Haiwick and seconded by Semmler to approve Second Reading of Student and Athletic Handbook; approve Update of Facilities use Document to \$50 Minimum; approve \$500 Usage Fee to Golf Course for Cross Country and Golf Practices; approve School COVID Protocols with no change. The motion passed.

New Business:

Motion by Semmler and seconded by Effling to approve resignation of Cody Rausch, Agricultural Sciences Teacher; approve surplus of 7-12 Math and Science Textbooks for \$120; approve Contracts for Administrative Staff; approve Contract Rhonda Baloun, Virtual Learning Teacher – Extra Duty Pay. The motion passed.

Motion by Haiwick and seconded by McCloud to table the authorization to direct Superintendent Cermak to seek bids for Ballpark Light Project. The motion passed.

Board set their next regular meeting for July 10, 2023 at 7:00 pm in the Business classroom.

Motion by Semmler and seconded by Knox to Adjourn at 7:41 pm. The motion passed.

_____ Stacey Hamlin, Business Manager

_____ Jim Stephenson, Board President